

ArkCDA Adjudication Training Application

Complete and submit this application as explained below. Incomplete applications will not be accepted. An application shall not be considered complete until the form and the three letters of reference are received. Emailed reference letters are acceptable as long as they come directly from the writer. Email should be addressed to info@arkcda.org.

Areas shaded in blue are fields which may be clicked for data entry. Fields outlined in red are required. To move to the next field either click in it or press the TAB key. Hand written forms will not be accepted.

Note that the data entered in the form **WILL NOT BE SAVED** when the document is closed. Therefore you should print two copies before closing the form (the second copy is for your records). If you have more data than can be accommodated on the form, complete as much as possible on one form, print it, then enter the additional data and print.

Enrollment will be limited in any given training session. Completed applications will be considered in the order in which they are received, based on their postmark date. Applicants not accepted for the most immediate session will be given first preference in subsequent sessions.

Any questions about this document should be addressed to info@arkcda.org or by calling 870-416-8858.

Applicants will be notified of their status no later than one week prior to the training session.

Arkansas Choral Directors Association

Adjudication Training Application

Name-		Region -	
Present Position -			
Mailing Address -		City -	State -
Zip -			
WK Phone -	HM Phone -	Cell - (optional) -	
Preferred Email -		Best Time To Call -	

Teaching experience: A minimum of five years total is required for certification – anyone may attend.

INSTITUTION	DATES	MUSIC AREA(S) and GRADES TAUGHT

Contest/Festival Ratings: List ratings for your primary group at concert assessments in the last 3 years.

GROUP	DATES	RATINGS	REGION

List any previous adjudicating training (where, what, when)

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List any previous concert adjudicating experience (where, what, when)

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REFERENCES:

Submit 3 professional letters of recommendation (Verifiable Email is acceptable).

Letters must be from established music educators, music administrators, college music instructors, etc.

Letters must validate the quality of the applicant's teaching and assessment abilities.

RETURN APPLICATION AND REFERENCES TO:

**ArkCDA
PO Box 2593
Harrison, AR 72602**

For Office Use Only

Attended AR Training -	Adjudication Sheets -
Reference Letters Received	Evaluation
1 -	
2 -	
3 -	
Recommendation -	